

Abberley Neighbourhood Plan Combined Working Groups Meeting

Date – Tuesday 6th December 2016

Time – 7.30pm

Venue – Committee Room, Abberley Village Hall

Present

MacMacbeth, Ann Cheston, Ian Sharp, Kate Andrew, Godfrey Crompton, Catherine Knight

Apologies Dick Jeavons-Fellows, Libby Tassel, Sarah Day, Rachel Pallet, Jim Gibson, Meryl Roberts, Tony Chance

2. Progress on action points not covered in item 3

2.1 Access to Dropbox and items added

Are we going to migrate to the web site? No easiest to stay on Dropbox
However, can't currently see who has made which changes to Excel.
Acrobat or Sharepoint may be easiest – 2013 version of Sharepoint is free. **GC** to check if a cheap version of Adobe could be bought via the PC transparency grant.
GC has since confirmed that it is possible to set up a tracked changes system in Excel too and has done this.

Items added to Dropbox
NP working group contact list
Neighbourhood Plan boundary area
SWDP
Neighbourhood planning Guidance
Your Place Matters toolkit

Action points - Please read all these things before the next meeting

GC to add David Clarke's notes and anything else CK wants to be on there
CK – Ask David Clarke for SWDP development sites map

2.2 Admin support

No responses or expression of interest yet – CK to follow up
KA aware of someone who might do it for a fee – would need to be on PAYE

3. Feedback from thematic groups

3.1 Economy –

Baseline table created of known Abberley based businesses –
Need to try and include Limited companies and sole traders
Limited companies, some will be on Google Maps – should be listed at Companies House **RP to check**

3.2 Environment

Tony Neath's items for the Parish Magazine – can we assemble these – KA to ask if Andrew Mawby has these

MM stated that Estate cottages are said to face the clock tower – (but clock tower not built until 1877 and many cottages earlier than this) – older cottages most likely built to get maximum solar gain

Initial suggestions of designated heritage assets

Red phone box – PC could buy it for £1 from BT

VR post box

The Old Cobblers Shop

Methodist's chapel wall

Listed buildings in Abberley – located by GC and added to Dropbox

Lime trees on estate boundary

Trig point

Flag pole stanchions

Need to know: Designation of land within Abberley – what is designated as agricultural use, business etc.

Natural England landscape character assessment –

AONB extension – where has this got to – KA to ask Lisa

AC KA to undertake environmental toolkit

Great Witley sign in the wrong place

3.3 Housing

Housing topics and questions

Vacant properties in Abberley – MHDC

Census refresh - more recent than 2014

Housing design guidance

What are our future housing needs – what are we got now? Housing style, density

Visit to other developments – what looks OK

What does Abberley look like now?

3.4 Infrastructure

At least 5 new infill houses on the Common

What is a qualifying body for infrastructure?

Hester Severn field – what is the status of this?

Number of Abberley children at Abberley Village School – how does this impact on needing 1 bed houses

Jim and Libby help with infrastructure

Countryfile article on run-off related flooding causing big issues of fish death

4. Identified areas of overlap

Infrastructure and housing

Housing and environment

Agreed it is easier to work in themes – but don't have enough people to meet in separate groups – sharing info best.

5. Moving forward

IS suggested that each work stream need a term of reference setting out what we trying to achieve and what the individual work packages are.

Need to put in place the purpose and objectives of each of each of the work streams is: tbd with high level objectives - very succinct 5 or 6 bullet points – **each group lead to do first draft – working groups to edit. Within 1 week.**

Tasks will hang off the back of this

Don't want to confuse activity with achievement

Need to locate the information we need that has already been collated

6. Tasks before next meeting

Work streams purpose and objectives

Environment toolkit

Book meeting room

7. Meeting dates for 2017

Cycle of 4th Wednesday of the month – GC to book onto the web site, KA to book with Village Hall booking clerk

25th Jan next meeting 7.30pm