

Abberley Parish Council

To Members of Abberley Parish Council. You are duly required to attend the next meeting of Abberley Parish Council to be held at 7.30pm on Tuesday 21st June 2016 at Abberley Village Hall.

AGENDA

1. Apologies: To receive apologies and to approve the reason for absence.

2. Declarations of Interest

2.1 Register of Interests: Councillors are reminded of the need to update their register of interests

2.2 To declare any Personal Interests in items on the agenda and their nature

2.3 To declare any Prejudicial Interests in items on the agenda and their nature

(Councillors with prejudicial interests must leave the room for the relevant items)

3. Suspension of the meeting for Democratic 15 minutes / Public Question Time:

During this time residents are invited to give their views and to question the Parish Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). After this period, the meeting shall be resumed. Members of the public may not take part in the Parish Council meeting itself.

4. Minutes: To consider the adoption of the minutes of the Annual Meeting held on the 17/05/16.

5. Planning

5.1 To note the following new application to be dealt with by delegated procedure:

16/00755/HOU Applicant: Mr J Parkin. Proposal: First floor side extension over existing garage to provide a bedroom and single storey front extension at 3 Rosedale, Abberley, Worcestershire, WR6 6BA

Parish Council comment: To be advised

5.2 To note the following Appeal Notification: APP/J1860/W/15/3133352 Applicant: Mr N Birchley and Ms G D'Angelo. Proposal: Change of use of land to site 2 yurts for residential use associated with the long term management at Ridding Coppice, Worles Common, Stockton. **Appeal Dismissed**

5.3 Neighbourhood Plan: Update and to confirm terms of reference for Steering Group.

5.4 To confirm attendance of Councillors at MHDC Planning Training Events.

5.5 MHDC printed hard copies of SWDP and 5 year strategic plan 2016-2021.

6. Welfare

6.1 Neighbourhood Watch

6.2 To agree Community First Membership Renewal 2016.

7. Highways

7.1 Items reported to Highways by the Clerk.

7.2 Signed agreement for Lengthsman's Contract for 2016/2017.

7.3 Flood Advisory Service road show in Tenbury Wells 24th and 25th June 10am-4pm.

8. Finance

8.1 Annual Audit of Accounts for year ending 31/03/16 and completion of audit form for Grant Thornton UK LLP.

8.1.1 To approve Annual Accounts for 2015/2016 – and note annual internal audit report.

8.1.2 To approve, complete and sign Annual Return for 2015/2016 including;

- Section 1 Annual Governance Statement 2015/16

- Section 2 Accounting Statements for 2015/16

8.1.3 To approve Notice of Date of Commencement of Period for the Exercise of Public Rights Accounts for the Year Ended 31st March 2016. Date of announcement 22/06/16. Commencing on 23/06/16 until 08/08/16.

8.2 To confirm the following payments made during June:

8.2.1 Clerks Salary May-June 2016 £305.00

8.3 To authorise the following payments:

8.3.1 Lengthsman for work during May 2016 £144.00

8.3.2 Community First membership renewal £50.00

8.3.3 Upper Bridge Enterprises-website annual fee £201.43

9. Councillors' and Clerk's reports and items for future agenda.

- Resignation of Mr J Lakeman, Casual Vacancy Notice and Co-option.
- Update on Clerk & Responsible Finance Officer Vacancy.
- A review of Standing Orders and Financial Regulations August 2016.

10. Date of the next meeting:

To confirm the next meeting will be held on **Tuesday 9th August 2016 in Abberley Village Hall at 7.30pm.**

11. Meeting closure

Signed *Anne E. Watson*

Clerk to Abberley Parish Council – 15th June 2016