

To Members Of Abberley Parish Council

You are duly required to attend the next meeting of Abberley Parish Council to be held at 7.30pm on Wednesday 15th March, 2017 at Committee Meeting Room, Abberley Village Hall.

AGENDA

23. **Apologies.** To receive apologies and to approve reasons for absence.
24. **Declarations of Interest.**
- a. Register of Interests Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

25. **Minutes.** To consider the approval of the minutes of the last meeting of the council.
26. **Progress Reports**
- a. Neighbourhood Plan Steering Group (Steering Group)
 - b. Web Site (Cllr Crompton)
 - c. Internal Auditor (Cllr Eden)
 - d. BT Phone Kiosk (Clerk)
27. **Planning**
- a. 16/00816/OUT (Walshes Farm). To receive the verbal report from attendees at The Northern Area Development Management Committee meeting on Wednesday 1st March, 2017.
28. **Highways**
- a. Advanced warning of significant road closures in areas surrounding Abberley for the Vêlo Birmingham on Sunday 24th September, 2017.
 - b. To receive the report on matters informed to WCC Highways, as per the attached list.
29. **District & County Councillors Report.**
- For information, items raised for decision will appear on the agenda for the next meeting.

ABBERLEY PARISH COUNCIL

Clerk to the Council: Mrs K D Wild, 40 The Glebe, Great Witley, Worcestershire WR6 6JR
Tel 07510 109 451 clerk@abberleyparish.org.uk

30. Lengthsman Scheme

- a. 2017/2018 Lengthsman Scheme funding confirmation from Worcestershire County Council
- b. Retirement of current contractor
- c. Recruitment of new contractor
- d. Appointment of the selection sub-committee

31. Training or Development Opportunities

- a. Verbal report on MHDC Flood Risk Training (attendees)
- b. Malvern Hills Calc – 3rd April, A talk by Mr Richard Vakis-Loe Heartstart, Malvern subject, Cardiac Arrest and issues impacting survival. (Free Of Charge)
- c. To consider attendance at forthcoming Worc Calc training events, as per attached list (Charges apply)

32. Finance

- a. Arrangements for the voluntary audit (financial year 2016/17).
- b. Confirmation of payments made, as per the attached list
- c. To note the cancellation of payment 15.02.2017 item 20.c.4
- d. To consider payments to be made, as per the attached list.

33. Councillors' reports and items for future agenda

- 34. **Date of next meeting.** To confirm the date of the next meeting which is scheduled for 19th April, 2017 at 7.30pm in the Village Hall, Abberley

Signed *K. D. Wild*
Clerk to Abberley Parish Council

11th March, 2017

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Agenda Item 28, Highways

Items Open

Report ID	Brief Description	Status
238649	Footpath Abberley Park downhill to village shop/up to junction B4202 Clows Top Road	Referred to County Councillor Pollock at last meeting. Clerk has received a back dated update (emailed 22/02/2017, but dated 3 rd November, 2016) "Work will be undertaken when siding out programme of works allows."
247475 and BT Openreach ID WM1ERB49	Flooding. Brickyard Corner/B4202 towards Pensax.	23/02/2017 – Gullies in the vicinity have been jettied. Clerk to continue to chase BT Openreach regarding re-burying of cable ducting.
248515	Flooding. Jacobs Well Suffolk Lane WR6 6BE 28/11/2016	Matter now referred to the flood management team. Jetting has apparently taken place and an order for Root Cutting inside the drain(s) has been placed.
259483	Vehicle Activated Sign on bend continues to exhibit intermittent problems – sometimes working, sometimes not.	No update. Report still open
274996	Safety Railing/Bollards junction A443 and B4202	No update Report still open
274998	Pavement – Millers Green Development around to Abberley Parochial VC Primary School	17.02.2017 Highways confirm this is a known issue, but have no date for remedial works. They comment that they are "monitoring its condition in the meantime."
275315	Flooding around Suffolk Lane, Beehive, Bank Lane/Brickyard	No update
287818	Zig Zag Road Lines, Abberley Parochial VC Primary School/Abberley Village Hall, Apostles Oak	Being reviewed by Highways

Items Closed

Report ID	Brief Description	Status
209927	Road outside Abberley Post Office, sunk.	Midi-patched. Item Closed
250909	Abberley Common Potholes/Road surface	Repaired. Item Closed

Agenda Item 31b, Training or Development Opportunities

County Hall Worcester 7.00pm to 9.00pm £25.00 plus VAT per attendee. Training Officer Gill Lungley MILCM

2017	Subject	Notes
Thursday 23 rd March	3M's (Meetings, Management and Money)	Previously attended October 2016 Cllr Andrew.
Monday 27 th March	Standards and Code of Conduct	Principles of Public Life, the requirements of the Localism Act 2011 Ch's 6/7 (Code of Conduct, Interests, Disclosure, Penalties) brief look at Transparency Codes and the Local Council Awards Scheme
Wednesday 29 th March	Your Councils Publication Scheme – all you need to know	Information Commissioners Office requirements.

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Agenda Item 32, Finance

b. Confirmation of payments made.

Minutes	Item	Description	Payee	Amount
15.02.2017	20.c.1	Lengthsmans Claim January 2017 (20 hours)	Chris Jones	£240.00
15.02.2017	20.c.2	Parish Clerk salary 06.02.2017 to 05.03.2017	Kym Wild	£277.86
15.02.2017	20.c.3	Parish Clerk expenses – February 2017	Kym Wild	£23.25

c. To confirm the cancellation of payment

Minutes	Item	Description	Payee	Amount
15.02.2017	20.c.4	Contribution towards Public Liability Insurance on the public amenity of the village green. Reason. Incorrect sum advised in mins (£400.00 relates to upcoming financial year 2017/18) Payment not drawn when error detected. Replacement payment authorisation requested under item 32.d.3	Village Green Committee	£400.00

d. To consider payments to be made.

Minutes	Item	Description	Payee	Amount
-	32.d.1	Replacement payment for Item 20.c.4 Mins 15.02.2017. Contribution towards Public Liability Insurance on the public amenity of the village green for the financial year 2016/17. Payment deferred whilst insurance costs were re-negotiated to reduce original quote.	Village Green Committee	£600.00
-	32.d.2	Lengthsman February 2017 (18 hours)	Chris Jones	£216.00
-	32.d.3	Parish Clerk Salary 06.03.2017 to 05.04.2017	Kym Wild	£277.86
-	32.d.4	Parish Clerk expenses – March 2017	Kym Wild	£20.00