

## ABBERLEY PARISH COUNCIL

Clerk to the Council: Mrs K D Wild, 40 The Glebe, Great Witley, Worcestershire WR6 6JR  
Tel 07510 109 451 [clerk@abberleyparish.org.uk](mailto:clerk@abberleyparish.org.uk)

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### To Members Of Abberley Parish Council

You are duly required to attend the next meeting of Abberley Parish Council to be held at 7.30pm on Wednesday 19<sup>th</sup> April, 2017 at Committee Meeting Room, Abberley Village Hall.

### AGENDA

35. **Apologies.** To receive apologies and to approve reasons for absence.
36. **Declarations of Interest.**
- Register of Interests Councillors are reminded of the need to update their register of interests.
  - To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - To declare any Other Disclosable Interests in items on the agenda and their nature.
  - Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

#### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

37. **Minutes.** To consider the approval of the minutes of the last meeting of the council.
38. **Progress Reports**
- Neighbourhood Plan Steering Group (Steering Group Representative)
  - Web Site (Cllr Crompton)
39. **Planning**
- 17/00093/FUL Land off Stourport Road and the B4197 Great Witley. Great Witley & Hillhampton Parish Council thank Abberley Parish Council for their letter of objection to MHDC Planners on this matter.
  - 14/0122/OUT (Appeals Reference APP/J1860/W/16/3144810). Land west of Apostles Oak Cottage WR6 6AD
40. **Highways and related matters**
- To receive the report on matters informed to WCC Highways and other service providers, as per the attached list.
41. **District & County Councillors Report.**  
For information, items raised for decision will appear on the agenda for the next meeting.
42. **Lengthsman Scheme**  
Recruitment of new contractor and training arrangements.
43. **Finance**
- Confirmation of payments made, as per the attached list
  - Confirmation of receipts, as per the attached list.
  - To consider payments to be made, as per the attached list.
44. **Councillors' reports and items for future agenda**
45. **Date of next meeting.** To confirm the date of the next meetings. Annual Meeting of the Parish Council and the Annual Parish Meeting which will run back to back and commence at 7.30pm in Abberley Village Hall.

Signed *K. D. Wild*  
Clerk to Abberley Parish Council  
12<sup>th</sup> April, 2017

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**Agenda Item 40, Highways and related matters**

Items Open

| Report ID                          | Brief Description  | Status   |
|------------------------------------|--|--|
| WCC - 238649                       | Footpath Abberley Park downhill to village shop/up to junction B4202 Clows Top Road          | Referred to County Councillor Pollock at last meeting.<br>Clerk has received a back dated update (emailed 22/02/2017, but dated 3 <sup>rd</sup> November, 2016)<br>"Work will be undertaken when siding out programme of works allows."  |
| WCC - 247475                       | Flooding. Brickyard Corner/B4202 towards Pensax.   | 23/02/2017 – Gullies in the vicinity have been jetted. Base problem is that major drainage update is required, as original installation now completely inadequate.   |
| WCC - 248515                       | Flooding. Jacobs Well Suffolk Lane WR6 6BE<br>28/11/2016                                     | Matter now referred to the flood management team. Jetting has apparently taken place and an order for Root Cutting inside the drain(s) has been placed. No further update. Base problem is that major drainage update is required, as original installation now completely inadequate. |
| WCC - 259483                       | Vehicle Activated Sign on bend continues to have intermittent operational problems           | No update. Report still open   |
| WCC - 274998                       | Pavement – Millers Green Development around to Abberley Parochial VC Primary School          | 17.02.2017 Highways confirm this is a known issue, but have no date for remedial works. They comment that they are "monitoring condition in the meantime."   |
| WCC - 275315                       | Flooding around Suffolk Lane, Beehive, Bank Lane/Brickyard                                   | Still no update on remedial works.<br>Concerns expressed about quality of patch repairs directly to District Councillor Pollock  |
| WCC - 287818                       | Zig Zag Road Lines, Abberley Parochial VC Primary School/Abberley Village Hall, Apostles Oak | Being reviewed by Highways (March 2017) – no further update.   |
| WCC - 298808                       | Culvert issues causing flooding – Abberley Cottage, The Hill WR6 6BY                         | Reported to WCC 29.03. No official update received at this time.   |
| BT Openreach<br>WM1 ERB49          | Exposed cable ducting Brickyard Corner/B4202 from Pensax                                     | Ongoing issue relating to WCC 247475   |
| BT Services<br>WM1 FXR43           | Deep Cleanse of BT Phone Kiosk   | When Clerk checked 10/04/2017, the cleanse did not appear to have been started. BT chased but no response at time of agenda preparation.   |
| BT Services<br>Awaiting ID number. | BT Phone Kiosk repaint   | 01.04.2017 Clerk prepared required request with supporting report and photographic evidence of poor condition of phone kiosk and sent to BT Services. Chased but no response at time of agenda preparation.  |

Items Closed

| Report ID            | Brief Description   | Status   |
|----------------------|---|--|
| WCC - 274996         | Safety Railing/Bollards junction A443 and B4202   | Remedial work already done, report being closed by WCC.                |
| MHDC DLJ-<br>2476480 | Emptying public litter bins in Abberley & "St Michaels" had become a public health issue. | Street Amenities Team responded immediately. Bins reported as emptied. |

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**Agenda Item 43, Finance**

a. Confirmation of payments made.

| Minutes    | Item   | Description  | Payee                   | Amount  |
|------------|--------|--|-------------------------|---------|
| 15.03.2017 | 32.d.1 | Contribution towards Public Liability Insurance on the public amenity of the village green | Village Green Committee | £600.00 |
| 15.03.2017 | 32.d.2 | Lengthsman February 2017 (18 hours)  | Chris Jones             | £216.00 |
| 15.03.2017 | 32.d.3 | Parish Clerk Salary 06.03.2017 to 05.04.2017   | Kym Wild                | £277.86 |
| 15.03.2017 | 32.d.4 | Parish Clerk expenses – March 2017   | Kym Wild                | £20.00  |

b. Confirmation of receipts.

| Minutes    | Item   | Description   | Received From                 | Amount  |
|------------|--------|---|-------------------------------|---------|
| 19.04.2017 | 43.b.1 | Repayment of Lengthsman claims to January 2017 under the Lengthsman's scheme  | Worcestershire County Council | £894.00 |
| 19.04.2017 | 43.b.2 | Interest credited to accounts held by Abberley Parish Council<br><br>Cheq Account                      £0.00<br>Business Money Manager        £0.68<br>Village Hall/Village Green       £0.85 | HSBC                          | £1.53   |

c. To consider payments to be made.

| Minutes    | Item   | Description  | Payee                 | Amount  |
|------------|--------|--|-----------------------|---------|
| 19.04.2017 | 43.c.1 | Lengthsman March 2017 (16 hours)   | Chris Jones           | £192.00 |
| 19.04.2017 | 43.c.2 | Parish Clerks Expenses<br>Postage                                £4.86<br>Ink toner cartridges                £7.99<br>Folders & dividers                 £28.85<br>Paper                                    £13.98<br>Parish Mobile Top Up             £20.00<br>Home as office April 2017        £16.00<br>PAYE to HMRC made on Behalf of Abberley Parish Council to avoid default Penalties (quarter 4 2016/17)                £34.60<br>Padlock for notice board        £18.00 | Kym Wild              | £144.28 |
| 19.04.2017 | 43.c.3 | Room Hire February, March and April meetings   | Abberley Village Hall | £28.50  |
| 19.04.2017 | 43.c.4 | Parish Clerk Salary (Month 1 2017/18) due date 05.05.2017  | Kym Wild              | £280.86 |