

**Minutes of Abberley Neighbourhood Plan Meeting held on 28<sup>th</sup> Junw 2017 7.30pm at Abberley Village Hall**

**Present: Catherine Knight, Jim Gibson, Godfrey Crompton**

**Apologies: Rachel Pallett, Kate Andrew, Ning Kedwards, Libby Tassell, Meryl Roberts, Mac Macbeth, Tony Chance**

**Agenda**

- 1) Declaration of financial interests in relation to the NP Process**
- 2) Minutes of the last meeting agreed**
- 3) Committee notified that the Terms of Reference have been updated and approved by the Parish Council to reflect the monthly combined meetings.**
- 4) A report was given of the final learning walk. It was suggested that when these are written up that they be put on the website in order to inform and to encourage an interest in the past, present and future development of the village. ACTION – CK**
- 5) Discussion ensued about the best way to distribute the now completed and approved questionnaire to make sure that it reached as many people as possible. The suggestions were that as well as distributing via Survey Monkey that a poster be made notifying Abberley residents of the questionnaire which would be displayed in the village shop, St. Mary's and St Michael's, the Manor Arms and Owen's Garage. Hard copies could be left in various places with collection points in those said places for completed forms. ACTION – NK and JG (Poster), GC ( advertising on website ), CK to help distribute. Time frame for this action still to be decided.**
- 6) Brief discussion of visits to other sites. ACTION – CK to ask Mac if he could help with arrangements.**
- 7) Funds for Survey Monkey had already been agreed. No decision reached about the possible use of consultancy.**
- 8) AOB – discussion of time frame for recovery of questionnaire, analysis and pursuant to that an open meeting to update the Village on progress so far. No dates were available for distribution.**
- 9) The next meeting is scheduled for Wednesday, 26<sup>th</sup> July at 7.30 pm**