

AGENDA

ABBERLEY PARISH COUNCIL

Clerk to the Council. Mrs K D Wild

To Members of Abberley Parish Council

You are duly required to attend the next meeting of Abberley Parish Council to be held in the Committee Meeting Room, Abberley Village Hall at 7.30pm on Wednesday 21st March 2018.

- Item
027 Apologies
- 028 Declarations of Interest
- a. Register of Interests. Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four days prior to a meeting.
- Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
- 029 Adjournment
- The meeting will be adjourned for Public Question Time.
- a. The time allocated is at the discretion of the Council / Chairman.
 - b. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.
 - c. Members of the Public may not take part in the meeting of the Parish Council itself.
 - d. This period is not part of the formal meeting itself. Brief notes may be appended to the Minutes as an aide memoire.
- 030 Minutes
- To **consider** approval of the last minutes of the meeting of the Council.
- 031 District and County Councillors Report
- Items raised for decision will appear on the agenda for the next meeting.
- 032 Progress Reports
- a. Neighbourhood Watch. (Cllr Kedwards)
 - b. Neighbourhood Plan. (Steering Committee Representative)
 - c. Cross-Parish Council Working Group, A443 Issues (Cllr Kedwards)
 - d. South Worcestershire Rural Communities Programme (Clerk)
 - e. Abberley Parish Council Website management (Clerk)

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- 033 Highways To receive any reports relating to Highways that have been provided to the Clerk.
- a. Response to Mr J Miles (28th February 2018)
- 034 Planning and Related Matters
- a. To receive any reports from the Planning Sub-Committee that are to be placed before the Council.
 - b. SWDP Councillor Briefing. 21st March
Update from Cllrs Andrew and Knight
 - c. Letter to SWDP regarding observations on infrastructure provisioning (019.b 21.02.18)
- 035 Finance
- a. Confirmation of payments made, as per the attached list.
 - b. Confirmation of receipts, as per the attached list
 - c. To **consider** and **confirm** payments to be made, as per the attached list.
 - d. Financial year end (31st March 2018) (Clerk)
 - 1. Clerk's request for delegated powers for expenditure approval to be given to 2017-18 Budget Sub-committee for the period 22nd March to 31st March, 2018.
 - 2. Internal Audit Arrangements with Mr Kevin Gittins
 - 3. External Audit Arrangements with PKF Littlejohn LLP
- 036 Register Of Interest and Guidance on Gifts to Councillors
- Malvern Hills District Council. Councillor's Register of Interest and Guidance on Gifts to Councillors (Clerk)
- 037 Training
- Society of Local Council Clerks CilCa Training (Certificate in Local Council Administration). (Clerk)
- 038 Councillors, Clerk's Reports and items for future agenda
- a. Reports from Councillors on items not covered elsewhere
 - b. Reports from the Clerk on items not covered elsewhere.
 - 1. Nora Parsons Day Centre 2018 AGM Wed 23rd May at 7pm.
- 039 Next Meeting
- Wednesday 18th April, 2018 7.30pm Committee Room, Abberley Village Hall

K D Wild Parish Clerk – 14/03/2018

Lists for Item 035. Finance

a. Confirmation of payments made

Mins	Item	Description	Payee	Amount £
21.02.18	026.c.1	Clerk's Salary (Month 11)	Kym Wild	-323.08
21.02.18	026.c.2	Office Allowance (Month 11)	Kym Wild	-16.00
21.02.18	026.c.3	Expenses Claim Black Ink Cartridge for printer	Kym Wild	-22.49

b. Confirmation of receipts

Mins	Item	Description	Payor	Amount £
-	035.b.1	Gross Interest (Funds on Deposit)	HSBC	0.90
-	035.b.c	Gross Interest (Car Park and Foot Path Funds)	HSBC	1.61

c. Payment to be made

Mins	Item	Description	Payee	Amount £
-	035.c.1	Clerk's Salary (Month 12)	Kym Wild	-318.28
-	035.c.2	Office Allowance (Month 12)	Kym Wild	-16.00
-	035.c.3	PAYE Deduction due to HMRC (On Line payment required via Kym Wild)	HMRC	-4.80
-	035.c.4	Expenses Claim (Month 12) 2 x Reams of white photocopier/printer paper	Kym Wild	-8.00
	035.c.5	Lengthsmans Claim to 28 th February 2018	Andy Johnson	-132.00