

### **To Members Of Abberley Parish Council**

You are duly summonsed to attend a meeting of Abberley Parish Council to be held on Wednesday 19<sup>th</sup> September at 7.30pm in the Committee Room of Abberley Village Hall.

#### **1. Election of Chairman (for the period September 2018 to April 2019)**

Cllr R Trevor Nott has stepped down from the office of Chair. Vice-chair Cllr Catherine Knight has temporarily assumed these duties.

Call for candidates for the role of Chair (September 2018 to April 2019)

- Cllr Catherine Knight has indicated her desire to stand for this post.

#### **2. Apologies:**

To consider apologies and to approve reasons for absence.

#### **3. Declarations of Interest:**

- a. Register of Interest. Councillors are reminded of the need to update their register of interests.
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.
- d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

#### **4. Democratic Period / Public Time**

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. **In accordance with Standing Orders democratic time shall not exceed fifteen minutes nor anyone speak for more than two minutes. All comments are to be directed to the chairman of the meeting.**

#### **5. Minutes.**

To consider the adoption of the minutes of the last ordinary meeting of the Council held on 18<sup>th</sup> July, 2018 and the Extraordinary meeting of the 29<sup>th</sup> August, 2018.

#### **6. County and District Councillors Reports.**

#### **7. Progress Reports.**

Any Councillor wishing to give a progress report on their area of responsibility should present their update.

#### **8. Planning.**

#### **9. Highways.**

- a. Poorly maintained hedging on footpath leading to/from the school, parishioner concerns
- b. Abberley Village School, cars parking/grass verge issues.

**10. Finance (Mr Kevin Gittins, internal auditor)**

- a. Report on Internal Audit (Responsible Financial Officer changeover)
- b. Mid-year financial performance update
- c. External Audit Update
- d. Internet Banking Update (Cllr Tony Eden)
- e. Payments Made
- f. Receipts
- g. Payments to be authorised

**11. Correspondence**

- a. Worcestershire County Association of Local Councils Area Meeting June 2018. Executive Officer's Report on the 2<sup>nd</sup> May 2019 Elections to be circulated for Councillors to take away and read.
- b. Malvern Hill District Council
  - i. SWDP. Development Boundary Review – Proposed Methodology Consultation. Call for councillor to respond on behalf of the Parish Council.
  - ii. Consultation on the Gambling Act 2005 Statement of Principles Review. Call for councillor to respond on behalf of the Parish Council.
  - iii. Parish and Town Council Forum Monday 22<sup>nd</sup> October (6pm). Call for representative(s) to attend.
  - iv. Enviro Week – Community Litterpick opportunity (limited pool of dates, safety restrictions prohibit the selection of routes without footways, parish council must organise volunteer pool).
- c. Worcestershire County Council
  - i. Autumn Parish Conference. Tuesday 9<sup>th</sup> October. Call for representative(s) to attend.
- d. BBC Radio Hereford & Worcester
  - i. New radio show concentrating on community content. Call for possible items for consideration.

**12. Councillors reports and items for future agenda.** Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**13. Clerks report.**

- a. Permanent Clerk recruitment.  
Further adverts will start appearing shortly, candidate applications have already been received by the Clerk.

**14. Date of next meeting.** The next meeting is scheduled for 21<sup>st</sup> November, 2018 in the Committee Meeting Room of the Village Hall at 7.30pm

**J Gittins**  
Janet Gittins  
Clerk to Abberley Parish Council