

To Members of Abberley Parish Council

You are duly summonsed to attend a meeting of Abberley Parish Council to be held on Wednesday 21 November at 7.30pm in the Committee Room of Abberley Village Hall.

A G E N D A

1. Apologies:

To consider apologies and to approve reasons for absence.

2. Declarations of Interest:

- a. Register of Interest. Councillors are reminded of the need to update their register of interests.
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.
- d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

3. Democratic Period / Public Time

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. **In accordance with Standing Orders democratic time shall not exceed fifteen minutes nor anyone speak for more than two minutes. All comments are to be directed to the chairman of the meeting.**

4. Minutes.

To consider the adoption of the minutes of the last ordinary meeting of the Council held on 19 September 2018.

5. County and District Councillors Reports.

6. Progress Reports from Councillors.

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(a) Neighbourhood Planning Group – Cllr Kate Andrew to report.

7. SWDP - Call for sites and consultation – Cllr Catherine Knight to report.

8. Planning.

9. Highways.

Pollution in Suffolk Lane and main Village area. Update from the Environment Agency

10. Finance (Mr Kevin Gittins, Internal Auditor)

- a. Report on Internal Audit (Responsible Financial Officer changeover).
- b. Receipts and Payments Report for the 7 month period ended 31 October 2018.
- c. Payments to be authorised which are outside the approved Budget.
- d. Annual Governance Report and Accounts.
- e. Internet Banking Update (Cllr Tony Eden).

11. Correspondence

- (a) Ongoing pollution incident in Abberley Village – enquiry from the Environment Agency.
- (b) Grit Bins – newsletter from Worcestershire County Council.

12. Councillors reports and items for future agenda. Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

13. Clerks report.

Permanent Clerk recruitment. Interviews are due to be held on 6 and 15 November 2018.

14. Votes of thanks for Trevor Nott (Ex-Chairman) and Kym Wild (Ex-Clerk).

15. Date of next meeting. The next meeting is scheduled for Wednesday 16 January 2019 in the Committee Meeting Room of the Village Hall at 7.30pm

J Gittins
Janet Gittins
Clerk to Abberley Parish Council