

To Members of Abberley Parish Council

You are duly summoned to attend a meeting of Abberley Parish Council to be held on **Wednesday 16 January 2019** at **7.30pm** in the Committee Room of Abberley Village Hall.

A G E N D A

1. Apologies:

To consider apologies and to approve reasons for absence.

2. Declarations of Interest:

- a. Register of Interest. Councillors are reminded of the need to update their register of interests.
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.
- d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

3. Democratic Period / Public Time

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. **In accordance with Standing Orders democratic time shall not exceed fifteen minutes nor anyone speak for more than two minutes. All comments are to be directed to the chairman of the meeting.**

4. Minutes.

To consider the adoption of the minutes of the last ordinary meeting of the Council held on 21 November 2018.

5. Matters Arising.

- The Clerk wrote a letter to Cllr. Cumming on 10th Dec. agreeing to join forces with the Little Witley Parish Council and three other local Parish Councils in responding to the call for sites for the SWDP to consider the road infrastructures before any developments are chosen.
- The Chairman and Cllr K Andrew agreed to produce posters for the website and noticeboards. Clerk uploaded the notice to the Abberley Parish Website. <http://www.abberleyparish.org.uk/media/17151/swdp-review-notice-for-parshioners-november-2018-v2.pdf>
- The new Clerk agreed to upload the following documents onto the Parish Council website, in order to comply with the Accounts and Audit Regulations 2015: Section 1 - Annual Governance Statement 2017/18; Section 2 - Accounting Statements 2017/18; Section 3 - External Auditor Report and Certificate 2017/18. This is now on the website for public information.
- Cllr T Nott reported that a hedge was overhanging and required cutting in Suffolk Lane. Cllr. Nott gave location to the Clerk who has written to the occupier asking him to cut back the hedge as a matter of urgency.
- To consider the number of Parish Council meetings held per year. This was discussed and agreed that the Clerk makes arrangements to book the Village Hall to return to 10 Parish Council meetings per year (every month except August and December). This has now been undertaken.

6. Reiteration of procedure for Parish Councillors regarding tasks performed under the aegis of the Parish Council.

7. County and District Councillors Reports.

8. Progress Reports from Councillors.

(a) Neighbourhood Planning Group – Cllr Kate Adams to report.

9. Planning.

18/00618/S106 - Cherry Ash, Bank Lane, Abberley- Decision Notice – **APPROVED.**

18/01357/FUL - The Barn, Suffolk Lane, Abberley- - Decision Notice – **APPROVED.**

10. Highways.

Pollution in Suffolk Lane and main Village area. Update from the Environment Agency.

Cllr. Knight prepared a statement for the January edition of the Parish News. This was amended by Chris Clare of the Environment Agency to a format acceptable to go out in their name.

11. Village cohesion and volunteering.

Discussion of ideas for bringing our community closer together and inspiring people to come forward as volunteers for various committees etc; suggestions for an event to promote this.

12. Village Big Tidy Up. As a way of bringing villagers together.

13. Finance (Clerk to report)

- a. Receipts and Payments Report up to 23rd January 2019.
- b. Payments to be authorised which are outside the approved Budget if applicable.
- c. Informal Bank Reconciliation.
- d. Budget setting for 2019/20 and proposed Precept for 2019/20 (See attached papers)
- e. Internet Banking Update (Clerk).
- f. Parish Council Dropbox Account (1TB of space costing £7.99 per month or £79.00 per year which saves £16.88) Clerk to discuss.
- g. Parish Council Website.

14. Correspondence

- a) Email 22 Nov – Rural Matters Newsletter and Rural Crime Day Update Nov (Attached).
- b) Email 26 Nov- Flytipping Stourport Road Abberley – Reported to WCC Highways by the Clerk
- c) Email 29 Nov – WCC **Proposed Order:** to close that part of C2276 Abberley from its junction with Reynolds Lane to its junction with Wynniatts Way in order to facilitate BT Openreach works - 5 days Commencing: 7 January 2019.
- d) Email – 16th December – Lengthsman Reported Blocked Drain on B4202. Reported to WCC Highways by the Clerk.

15. Councillors reports and items for future agenda. Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. Date of next meeting. The next meeting is scheduled for Wednesday 20th February 2019 in the Committee Meeting Room of the Village Hall at 7.30pm

C. Hirst

Carole Hirst, Clerk to Abberley Parish Council