

Present: Cllr Kate Andrew **KA**(Chair), Cllr Catherine Knight **CK**, Cllr. Godfrey Crompton **GC**, Meryl Roberts **MR**, Carole Hirst (Clerk)

In Attendance: Dr David Nicholson **DN**(DJN Planning Ltd)

Item		Action	Due
001	Apologies. Received from Ning Kedwards, Rachel Pallet, Cllr. Jim Gibson, Sarah Outwin, Libby Tassell.		
002	Declarations of Interest. Cllr. Andrew declared a non-pecuniary interest in the Orchard Site		
003	The minutes of the last Working Group (dated 28 November 2018) were approved and signed.		
004	Matters Arising. Covered under the agenda items.		
005	<p>Housing Needs Assessment (HNA) from the Localities Support Team of Consultants.</p> <p>Abberley NDWG have approached David Clark of MHDC for advice on how to move forward. The Housing Needs assessment figure is, as suspected, key to moving forward and we have now approached MHDC to provide indicative HNA figures for us to both 2030 and 2040. MHDC have indicated they are happy to provide these with the proviso that there could be a small charge. This will at least enable us to understand the scale of housing required and therefore the level of detail the NP needs to cover. David Clarke's advice was to move forward with developing policies on housing mix and housing design and develop annexes (i.e. appendices, rather than policies) on Community Facilities and Community Assets and The AONB extension.</p> <p>DN discussed the Methodology Report for Calculating Indicative Housing Requirement which went to the Joint Advisory Panel on the 26th February and was endorsed and is now going to the three Planning Committees of Malvern, Wychavon and Worcester City for the final sign off. It is a simple, straight forward and non-problematic way of apportioning a block of housing to rural areas and towns. It enables us to find out how much housing for the NP that we need to find. Using this DN produced a table for Abberley NDP of Indicative Housing Requirement (IHR) which was circulated.</p> <p>Base information: Parish Population 2011:836 Abberley's population is 0.82% of the total population of rural parishes in South Worcestershire (101,794 in 2011). 2021-2030 IHR is 0.82% of the additional 58 dwellings to be distributed to SW rural parishes=0.47 dwelling. 2031-2041 IHR is 0.82% of the additional 1781 dwellings to be distributed to SW rural parishes=14.4 dwellings.</p>		

	<p>DN reported that 87% of the housing need would be sought in urban areas and 13% in rural areas. DN did report that this is indicative and that if the Percentages change that Abberley figures may change.</p> <p>Cllr. Knight commented that the indicative figure for Abberley was very encouraging.</p> <p>DN then checked out existing planning permissions on the MHDC Planning Portal and reported that 22 permissions are currently granted. DN asked David Clarke MHDC whether the 22 current planning permissions would be counted as part of the HNA and it was David Clarke’s view that they would accept a position that these dwellings had already been met by the permissions. This would mean that we don’t need to find any new housing sites.</p> <p>DN suggested he compile a report to pull everything together and take it to MHDC where sites within the SWDP that haven’t yet been looked at would be reviewed.</p> <p>DN discussed sites that came up as part of the SWDP “Call for Sites” (North Side of the Abberley Village Hall area would accommodate 70 dwellings and South Side of the Abberley Village Hall area would accommodate 119 dwelling at 30 dwellings per hectare (net figures). He suggested that Abberley NDP to do our own site assessments for the two sites.</p> <p>Cllr. Knight asked about the timing of getting the NDP completed. DN commented that where we are at present in the process is that the NDP would be about influencing the SWDP as much as we are about producing Abberley NDP and therefore there would need some sort of consultation paper. In terms of timing we are currently in a good place as we now have the requirement figure.</p> <p>DN asked whether the Parish Council had got the funding in place for the stage 2 work on the ADP. Initial funding package was for stages 1 and 3. KA reported that there was still £6k left in the budget unspent and it was suggested that NK/KA speak to the funder to see whether some of the £6k could be re-allocated to move to stage 2.</p>	<p>DN</p> <p>Working group</p>	<p>By 23rd Apr</p>
<p>006</p>	<p>Design Guidance</p> <p>KA reported that we have now applied to AECOM for the Housing Design support package and have had a teleconference call to establish eligibility for this second free piece of consultancy which has to be submitted to the Ministry for Housing. Concerns over delays was discussed.</p> <p>DN discussed Design and Access Statements and offered an example of work undertaken elsewhere from Titley.</p> <p>Everyone to put their ideas down on design. Footpaths, access, buildings (what we would find acceptable on new builds).</p> <p>We have also obtained a copy of the Great Witley NP and are studying this to establish where policies either need to align or be complimentary.</p> <p>The Broadwas and Cotheridge NP has also been received for consultation since the last meeting.</p> <p>DN recommended that we get the housing position fixed first and the settlement boundary. Once these are fixed everything will fall into place.</p> <p>CK asked what the NDP could be getting on with and DN suggested local views and to look at the local landscape to highlight the best views to see how these views could be protected. To focus on 6 to 10 critical views to</p>	<p>Everyone</p> <p>Everyone</p> <p>KA</p>	<p>Mar</p>

	<p>take a photo and write a description. This can form part of our public consultation event</p> <p>A table to be set up on Dropbox for committee members to upload descriptions, grid references and eventually the photos.</p> <p>A list of all listed buildings which is available from the Historic England website. CK to produce list of all historic buildings.</p> <p>Tree Protection Orders (TPO). CK to contact planning at MHDC to ascertain the process for getting the village reviewed with a view to getting TPO's on trees that require this.</p> <p>In readiness for the uploading of photographs to the Dropbox we need to create the new Dropbox Account and set up all the delegations and permissions. GC to work with the Clerk to set this up.</p> <p>Looking at a timeline we should meet in March to discuss how we are going to present to the public in June. End of June was decided as the timing for the consultation event and 28th and 29th June was decided as the ideal dates subject to the Abberley Village Hall being available.</p>	<p>MR</p> <p>CK</p> <p>GC</p>	<p>23rd Apr</p> <p>23rd Apr</p> <p>End Mar</p>
008	<p>Date of the next meeting will be 27th March at 7.30pm at Abberley Village Hall Meeting Room.</p> <p>The Clerk was asked to book the Committee Room at the Village Hall for the following dates if available:</p> <p>27 March- Booked 1 May- 28 June- or 29 June- Consultation Event</p> <p>The meeting closed at 9.20 p.m.</p>	Clerk	Early Mar

Signed (Chair)

Date