



Present: Cllr. Knight (Chairman), Cllr. Eden, Cllr. Nott, **Cllr. Juckes**, Cllr. Field, Cllr. Tassell, Cllr. Ballard.

In Attendance: (Carole Hirst), Clerk; Cllr. P. Cumming MHDC, Cllr. Chambers WCC. 2 members of the public.

The Meeting closed at 7.55 pm

Minute Reference	
810	Apologies., Cllr. Eberlin, Cllr. Outwin,
811	<p>a) Appoint Chair and signing of Declaration of Office as Chair. Cllr. Libby Tassell confirmed her interest to stand as Chair. Cllr. Knight Nominated Cllr. Libby Tassell and Proposed and Cllr. Nott Seconded that Cllr. Libby Tassell be elected as Chair. All in favour. Cllr. Tassell was duly elected as Chair and signed the Acceptance of Office form.</p> <p>b) Appoint Vice-Chair Cllr. Knight Proposed and Cllr. Nott Seconded that Cllr. Ballard be elected as Vice Chair. Cllr. Ballard indicated his willingness to stand. All in favour.</p>
812	Declarations of Interest: None.
	<p>Democratic Period/ Public Time –</p> <p>A parishioner asked about the planning application for a mast on the Clows Top Road which was covered on the previous month's agenda. The Cllr. Knight commented that the Parish Council had made a decision in April not to object as some parishioners were having significant issues with coverage.</p>
813	<p>Adoption of the Minutes for 17th April 2024 Cllr. Field Proposed and Seconded by Cllr. Ballard that the Minutes were a true record, and all agreed to adopt the minutes of the meeting held on the 17th April 2024. The Chairman duly signed them as a true record.</p>
814	<p>Council's Policy Documents.</p> <p>(A) To note Standing Orders, Financial Regulations, Risk Assessment, Asset Register, Code of Conduct. Councillors were circulated all policy documents and confirmed that no amendments were required although a review of the Financial Regulations would take place shortly following an update from Worcestershire CALC.</p> <p>(B) To note the Terms of Reference for the Finance Committee. A copy of the Terms of Reference for the Finance Committee was circulated. Noted with no amendments.</p>
815	<p>1. Appointments to Sub-Committees.</p> <p>a. 2024/25 Planning Committee Cllr. Nott (Chair of Planning), Cllr. Knight, Cllr. Tassell. Cllr. Field and Cllr. Eberlin.</p> <p>b. 2024/25 Finance Committee Cllr. Nott to Chair, Cllr. Tassell, Cllr. Outwin, Cllr. Eden and Cllr. Ballard. Cllr. Eden Proposed and Cllr. Knight Seconded that all appointments be agreed. All in favour.</p>
816	<p>Finance</p> <p>a) A Bank Reconciliation as of 6th May 2024 were circulated and it was agreed that the accounts were reconciled. Noted.</p>



b) A list of payments and receipts to 15th May 2024 was circulated prior to the meeting for approval. Cllr. Field Proposed and Cllr. Eden. Seconded that all payments be approved, and all receipts noted. All in favour.

Payments list May 15th 24		
C Hirst - Apr Sal		£ 519.94
HMRC April Tax		£ 129.80
IN2OUT Lengthsman Apr 24		£ 214.50
Abberley Village Hall 24/25/004		£ 15.00
c hirst - Clerk Expenses May meeting		£ 27.00
BWP Creative Ltd- Website Hosting 2024/5		£ 248.40
		£ 1,154.64
RECEIPTS upto 15th May not previously reported		
WCC Lengthsman Mar		£ 212.62
MHDC Precept 1 payment		£ 6,458.00
WCC Lengthsman april		£ 173.25
MHDC Cil funding Clows Top Rd, Development		£ 29,704.41
		£ 36,548.28

c) Summary of Income and Expenditure Year to 6th May 2024 was circulated.

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Planning

- **M/24/00557/HP The Pleck, The Village, Abberley- New Garage – CONSULTATION to 28th May 24.** Cllr. Field and Cllr. Tassell will do a site meeting and prepare a response for the Planning Portal.

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Any urgent items not covered elsewhere on the agenda.

Abberley Field/S106

On Wednesday we welcomed the Worcestershire Wildlife Trust to come and survey the field and woodland purchased by the Parish Council.

Initial feedback has been really positive from them, with the full report coming in next few weeks. The Wildlife Trust commented that the woodland has some good young trees and plenty of varying habitat for wildlife including standing dead trees as well as fallen ones.

The field has potential for numerous wildlife projects along with the potential of a community orchard once the initial preparation of the field has taken place this year to control the weeds that have already taken hold on the land.



	Overall, it was a positive visit with the future looking bright for the new village field and woodland.
819	<p>Councillors reports and items for future agendas.</p> <p>Cllr. Tassell wished to give her sincere thanks to Cllr. Knight for her work as Chair of the Parish Council. Cllr. Knight has served on the Parish Council for 15 years.</p> <p>Cllr. Juckes spoke in thanks of Cllr. Knight's hard work.</p> <p>Cllr. Paul Cumming also gave his thanks for Cllr. Knight's support over the years.</p>
820	Date of Next Meeting- 19th June 2024 at 7.30pm